



PRETORIA HIGH SCHOOL FOR GIRLS

Park Street Arcadia
P/Bag X2 Hatfield 0028
S 25° 45,043' E 28° 13,643'
www.phsg.org.za

Tel: 012 430 7341
Fax: 012 342 1955
e-mail: info@phsg.org.za

Dear Parent/Legal Guardian

As per GDE regulations, application for learner admission in 2018 is required to be completed online. The website for registering and applying for learner admission in the Gauteng Province is <http://www.gdeadmissions.gov.za/>

- All applicants for 2018 are required to **apply online from 08:00 on 16 April 2018 until 28 May 2018**.
- Once the application has been submitted online, the process detailed below needs to be followed. No supporting documentation may be submitted without proof of online application.
- Applications for 2019 close on 28 May 2018.

1. INFORMATION REQUIRED

The Information Form must be completed in full and signed by both parents or legal guardians. The following documentation must accompany the information form:

- 1.1 a 'screenshot' / 'snipping tool shot' / 'printscreen shot' printout of the GDE reference number issued during the online application from the GDE Admissions website. This will serve as proof of completing the required online application process;
- 1.2 a certified copy of your daughter's unabridged (full) birth certificate (computer generated certificate from the Department of Home Affairs). If not available, proof of application should be provided along with a certified copy of an abridged birth certificate;
- 1.3 a certified copy of your daughter's previous year end report showing both her name and the school name. Grade 8 applicants to supply final Grade 6 report.
- 1.4 a certified copy of your daughter's 2018 Term 1 report showing both her name and the school name;
- 1.5 two recent ID photographs of your daughter;
- 1.6 certified copies of both parents'/legal guardians' identity documents or death certificate if a parent is deceased;
- 1.7 in case of legal guardianship adoption, copies of legal documents produced by the courts are required.
- 1.8 a certified copy of both sides of the Medical Aid Card and one copy of the ID of the main member of the scheme;
- 1.9 proof of permanent residential address i.e. the most recent utilities account (lights & water) in the parents/legal guardians name; or a certified copy of the lease agreement;
- 1.10 immigrants must submit certified copies of both parents passports, permanent residence and study permits; diplomats to submit passports and diplomatic identities;
- 1.11 a letter of employment for each parent/legal guardian confirming employment on an original company letterhead.

2. INTRODUCTION TO PRETORIA HIGH SCHOOL FOR GIRLS

PHSG is an academic school with English as medium of instruction and with the majority of learners attaining access for application to a Bachelor's Degree.

An integral part of PHSG education is the extra-curricular programme. This includes regular cultural and sporting activities (compulsory for Grades 8 & 9) and supporter attendance at certain special events such as matches, cultural evenings, evening meetings, community service projects and inter-house competitions.

3. FINANCIAL OBLIGATIONS

Pretoria High School for Girls is a public **FEE PAYING** school which is governed by a Governing Body elected by the parents. The school receives a small contribution from the state for some services and therefore the school community is responsible for the major portion of running costs of the school. It is therefore essential for parents to meet their financial obligation if the school is to maintain the current facilities and standards.

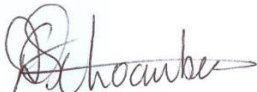
The school fees for grade 8 is R36,000 per girl per annum for 2018 and these are re-assessed every year at a budget meeting. Upon acceptance for 2019, you will be required to pay the first month of school fees. This amount will then be credited to your school fee account for the year 2019.

Limited school fee exemption is available on application, with full disclosure of financial status. Application should be made by the end of March 2019.

4. PLEASE NOTE

- 4.1 It is essential that application is also made by all learners to other schools, as acceptance into this school cannot be guaranteed, irrespective of the applicant's waiting list number.
- 4.2 Any falsified or incorrect information provided will result in application to this school being rejected.
- 4.3 Please ensure that certified copies are provided where required, as originals will not be accepted, but must be presented for confirmation. No copies of documents will be made by the school. Kindly ensure that the copies are clear and legible.
- 4.4 Completed forms and supporting documentation must be **HAND DELIVERED** to the school as no faxed documentation can be accepted.
- 4.5 The school will not be held responsible for any forms and supporting documentation sent via postal services and not received timeously.
- 4.6 Daygirl information and supporting documentation may be returned once you have registered online and received your number from the GDE. All documentation must be returned by 12:00 on 28 May 2018.
- 4.7 Successful applicants will receive an sms between 18 and 26 July 2018 notifying them of their daughter's acceptance.

Yours sincerely



**DC SCHOOMBIE
ACTING PRINCIPAL**



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DAYGIRL INFORMATION

Grade _____ in 2019

AFFIX ID
 PHOTO
 OF
 LEARNER

LEARNER INFORMATION

Please complete the information below as required by the Gauteng Department of Education for SA-SAMS.

Please print legibly in black ink

Surname	
First names in full (<i>in sequence as per birth certificate</i>)	
Date of birth	
ID no	
Country of birth	
Citizenship	

If not born in SA, date of entry into SA	
(Proof of entry into SA, visas and a work/study permit to be attached for both learner & parents)	

Religious denomination	
Learner's cell phone number (if available)	
Learner's email address (if available)	
Race (GDE requirement)	
Home language	
Other languages spoken	
Learner is living with: both parents / father / mother / legal guardian (circle that which is applicable)	
Physical address where learner is currently living	
Distance from Pretoria High School for Girls	
Mode of transport	
Dexterity (right/left handed)	

Name of present school	
Address of present school	
Email address of present school	
Telephone address of present school	
Fax address of present school	
Present grade	
Language of instruction at present school	

FAMILY INFORMATION

Please complete the information below as required by the Gauteng Department of Education for SA-SAMS.

	*FATHER / *GUARDIAN (If guardian, state relationship to learner) *delete where not applicable	*MOTHER / *GUARDIAN (If guardian, state relationship to learner) *delete where not applicable
Title (Mr/Mrs/Ms/Dr/etc)		
Relationship to learner (applicant)		
Surname		
First names		
Identity No / Passport No		
Citizenship		
Home Language		
Occupation		
Name of Employer/Company		
Full street address of business		
Business telephone number		
Business email address		
Full residential address (including suburb)		
	Postal code:	Postal code:
Postal address		
	Postal code:	Postal code:
Home telephone number		
Cell number		
Email address (for accuracy purposes, please print)		
Preferred method of Communication (sms or email)		

Marital status of parents: (Circle that which is applicable)	Married / Widow / Widower Divorced / Judicially separated/ Single parent / Other - please specify.	Married / Widow / Widower Divorced / Judicially separated/ Single parent / Other - please specify.
If divorced, state which parent has custody (Attach a certified copy of court order)		
Should a parent be deceased, please state which parent (GDE requirement) (Attach certified copy of death certificate)		

Number of children in family: (FemaleAges.....) (Male..... Ages.....)		
Names of sister/s who presently attend/s or have attended PHSG NOTE: only siblings – not cousins/friends		
Year:	Grade:	House:
Year:	Grade:	House:

Family member who is an Old Girl of PHSG and relationship to learner:	
Maiden Name:	Years at PHSG
House:	Relationship to applicant:

MEDICAL INFORMATION

Medical Aid SchemeOption.....Membership Number

Name of Principal MemberID no. of Principal Member

Family practitionerContact telephone no

Medical problems (e.g. asthma, allergies, diabetes, epilepsy, etc.)

.....

Special needs of learner (e.g. wheelchair use, etc.):

Has learner received learning support? Yes/No Details:

Associated proof of report attached? Yes/No

Contact details of person/s to contact in case of a medical emergency (**when parents are not available**)

NameRelationship to learner

Tel

H(.....).W(.....).Cell.....

MOTIVATION – please state reason why you and your daughter would like her to attend to the school

.....
.....
.....

AFFIX 2nd ID
PHOTO
OF
LEARNER

SUBJECT CHOICE – Please tick in appropriate blocks

Grade 8 and 9 – 2019 subject choices:

- | | | |
|---|-------------------------------------|-----------|
| English Home Language | <input checked="" type="checkbox"/> | |
| - Afrikaans 1 st Additional Language | <input type="checkbox"/> | or |
| Sepedi 1 st Additional Language | <input type="checkbox"/> | |
| - French 2 nd Additional Language | <input type="checkbox"/> | or |
| German 2 nd Additional Language | <input type="checkbox"/> | |

Grade 10 and 11 – 2019 subject choices:

5. Four Compulsory Subjects:

- | | | | |
|------|---|-------------------------------------|-----------|
| i) | English Home Language | <input checked="" type="checkbox"/> | |
| ii) | Afrikaans 1 st Additional Language | <input type="checkbox"/> | or |
| | Sepedi 1 st Additional Language | <input type="checkbox"/> | |
| iii) | Mathematics | <input type="checkbox"/> | or |
| | Mathematical Literacy* | <input type="checkbox"/> | |
| iv) | Life Orientation | <input checked="" type="checkbox"/> | |

5.2 Select only three of the following:

- | | |
|----------------------------------|--------------------------|
| Physical Sciences | <input type="checkbox"/> |
| Life Sciences | <input type="checkbox"/> |
| Computer Applications Technology | <input type="checkbox"/> |
| Geography | <input type="checkbox"/> |
| History | <input type="checkbox"/> |
| Visual Arts | <input type="checkbox"/> |
| Design | <input type="checkbox"/> |
| Music | <input type="checkbox"/> |
| German | <input type="checkbox"/> |
| French | <input type="checkbox"/> |
| Accounting | <input type="checkbox"/> |
| Consumer Studies | <input type="checkbox"/> |
| Business Studies | <input type="checkbox"/> |

*Physical Sciences and Accounting may not be taken with Mathematical Literacy.

For office use only:

Proof of online registration	
Date of receipt of forms	
Admission no	
Account no	



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SCHOOL EXTRA-MURAL PROGRAMME AND ACHIEVEMENTS

Please fill in information regarding your daughter's participation in the following areas:

Sports played and at what level (e.g. 1st Team; Provincial):

.....

Cultural and Creative Activities:

.....

Clubs/Societies:

.....

Leadership position at Primary School:

.....

Additional information that you may think is relevant:

.....

.....

.....

I hereby confirm that the above-mentioned information supplied is correct.

.....
Signature Father/Guardian Date

.....
Signature Mother/Guardian Date

Signature of Learner:.....

Date:.....