

**PRETORIA HIGH SCHOOL FOR GIRLS**  
**(School Governing Body Post)**



**BUSINESS STUDIES EDUCATOR Grade 8 – 12 &**  
**EMS EDUCATOR Grade 8 and 9**

A dynamic Economics and Management Sciences department is looking for an inspirational Business Studies educator to join a supportive, committed and innovative team at Pretoria High School for Girls.

The abovementioned position which becomes available from  
**1 January 2026 and/or by mutual agreement**

**Core Functions:**

- Generating innovative teaching and assessment material.
- Ability to teach Accounting (as part of EMS) Grade 8 and 9 and Business Studies Grade 8-12
- Sound administrative skills and record keeping.
- Continuous and willing contributions to the preferred co-curricular sporting and/or cultural programmes, which could include both weekdays and weekends.
- Close teamwork and collegiality.
- Flexibility with regard to teaching other subjects as required.

**Desired qualities and qualifications:**

- Possess Grade 12 Certificate, as well as appropriate professional teaching qualifications and SACE registration. A degree in Business Studies will be preferable.
- A qualification in Accounting would be advantageous.
- Have experience in teaching Business Studies at FET level. Teaching Accounting at FET level would be advantageous.
- Be proficient and comfortable in conducting the full educational process through the medium of English.
- Have experience of working in a team.
- Have strong IT skills for administrative and teaching purposes.
- Intrinsically display a high level of emotional and interpersonal skills.
- Passionately seek opportunities for continuous professional development.

**The school offers you:**

- A dynamic and creative work environment.
- A competitive remuneration package with excellent benefits.

**CLOSING DATE: 11 August 2025 at 17:00**

Click [here](#) to apply

Please include 3 recent contactable references, one of which must be from the candidate's current place of employment and in a senior management position.

*Pretoria High School for Girls, in line with POPIA will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information, but it*

*will be used in the recruitment, selection and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.*

*Pretoria High School for Girls is an equal opportunity employer.*

*Should you not receive correspondence from us by 30 September 2025 please accept that your application was unsuccessful. Only suitable qualified and experienced applicants will be considered.*

*The School Governing Body reserves the right not to make an appointment.*